



UNIVERSITY OF SARGODHA
APPLICATION FOR CHANGE OF PARTICULARS
(FOR SEMESTER/TERM SYSTEM ONLY)

No: _____

Dated: ___/___/20___

To,

**The Controller of Examinations,
University of Sargodha,
Sargodha.**

Sir,

I beg to apply for change of _____. My particulars are given below.

1	Study Program:		Session:		
2	Term/Semester:	Zero / 1 st / 2 nd / 3 rd / 4 th / 5 th / 6 th / 7 th / 8 th (Encircle Relevant)			
3	Date of Examination:		Roll Number:		
4	Mention Particular in which Change is Required: _____ Wrong Entry: _____ Correct Entry: _____				
5	College /District:				
6	Reason for Change:				
7	Amount Paid:		8	Bank Branch:	
9	Bank Challan No:		10	Date:	

Note:

1. Enclose Original Bank Challan and documentary proof (E.g. Copy of Matric / Intermediate certificate) of reason for change of particulars.
2. Prescribed fee correction in particulars (i) Before Declaration of Result Rs 1500/- (ii) Within 2-years of declaration of result Rs 3000/- (iii) After 2-Years of declaration of Result Rs 5000/-

I hereby declare that all the particulars mentioned above are correct and that in case of any difficulty arising out of inaccuracy therein, I shall be responsible for the consequences. I have attached all the required documents.

Yours Obediently,

Signature of the Candidate:

Certificate:

This is certified that the fact stated above by the applicant is correct.

Signature and Office Stamp:

Director/Principal of the College

FOR OFFICE USE ONLY:

Dealing Assistant

Admin Officer

Assistant Controller of Examination